



Dodge County Local Emergency Planning Committee

MEETING MINUTES

Wednesday, January 20, 2016

Dodge County Law Enforcement Center - EOC

1. Call to Order 13:05
2. Introduction/Roll Call of Members- Thank you extended to all who attended. Present – Jody Langfeldt, Dave Magnussen, Craig Warmbold, Sarah Neu, Kraig Biefeld, Don Wellnitz, Joe Meagher, Amy Nehls, John Haase and Tony Brugger Excused- Nikki Salas, Gary Berger, Nick Buckner
3. Approval of the minutes of July 15, 2015 meeting – Motion to approve July 15th minutes by John Haase, 2nd by Amy Nehls, MC
4. Correspondence – **None to report**
5. Request by Director Nehls to move up the Hazmat Team report do to a meeting she needs to leave for. Motion By Don Wellnitz to go out of agenda order, 2nd by John Haase, MC. Nehls reported on future plans for Hazmat Team member employment classification. Nehls reported that after a review of current IRS laws a regulations by the Human Resources Department the current classification of the Hazmat Team members as “Contractors” was not accurate. It was reported that the best classification would be non-benefitted part time county employees. After a complete review and creation of job descriptions the plan was introduced to the HR committee on 1-19-16 where the proposed wages of \$7.25/ hour for training and meetings and \$35.00/hour for call outs were approved. The plan is now being sent to the Executive Committee for support and then on to the county Board on February 17th at 7pm for approval. Upon approval each member will be required to complete county applications for employment and each member must provide certain required documentation and complete a drug screening. Currently we have 26 members on the team and we have received a few new applications. EM will look at holding another round of interviews this summer (July). This change will create just under a \$4,500 change in the current budget. This is a very good step forward and will clarify many questions raised on Workers Compensation and other liabilities.
6. Public comments (Up to 30 minutes) **None**
7. On Tuesday, March 8th the state will hold LEPC member pre conference training prior to the Governor’s Conference on Homeland Security the class is called “LEPC Training for Members” The state has indicated they will provide funding for local members if they are interested in attending. Joe will send out additional information to LEPC members. Let Joe know if you are interested.
8. Review/Update LEPC By-Laws and Review/Designate LEPC Facility Compliance Inspector – LEPC by-laws were presented to the group, no changes were noted and a motion was made by David Magnussen to approve them as written 2nd Kraig Biefeld, MC - Motion was made by Kraig Biefeld to designate the state as the LEPC compliance inspector, 2nd by John Haase, MC
9. EPCRA Public Notice – Published in Daily Citizen (1/2016)
10. EPCRA Report - (2016 POW started October 1, 2015)
2016 Plan Updates:

Alter Metal Recycling	Fibersin Industries
Seputo Cheese – Mayville	HAACO, Inc
ITW Bee Leitzke Iron Ridge	ITW Bee Leitzke Watertown

John Deere – DT
Sensient Flavors
Michaels
Pepsi Beverages
United Coop – S. Beaver Dam

John Deere – 101
~~Gleason Reel~~
Electronic Component Services
United Coop – Raceway Rd.

11. Reports or announcements by groups:

- A. County Board – Larry Schraufnagel - not present
- B. Senate – Sen. Scott Fitzgerald - not present
- C. Law Enforcement – Tony Brugger- Sheriff is close to purchasing a Drone – a draft policy is in the works. Request to the Sheriff's office can be made to request it by other first response agencies.
- D. Fire – Alan Mannel- Not Present- Kraig Biefeld reported departments are updating the MABAS cards and next Tuesday will be the fire chiefs meeting in Lebanon.
- E. EMS/First Responder – Kraig Biefeld- Chiefs meeting next Monday – The county EMS agencies continues to struggle with EMS recruitment and retention this presents problems with coverage in certain areas at certain times of the day – The state has released a plan that would allow for 1 EMT and 1 First Responder to be considered a legal crew to respond – to the best of his knowledge Lebanon is the only agency that has applied for this. It would require a change in the EMS operation plan for the local agency. Report on the South Central Health Care Coalition, \$150,000 is available to most first responder agencies that would purchase preparedness equipment they are looking at releasing a micro grant to the coalition very soon. There will be an Ebola (infectious disease) symposium that will be held in Madison in the spring. Biefeld also gave a short Watertown train derailment response break down.
- F. HAZMAT – Don Wellnitz – 8 hour hazmat refresher on February 20th 2016 – Wellnitz reported out on a semi roll over, this past summer, it spilled, ignited and burned 8,000 gal. of ethanol. Driver was able to get out of the semi truck with only minor burns. The driver of the involved car was reported to have driven into the rear tires of the ethanol tanker causing the crash. The driver of the car was air lifted with serious injuries. It was determined to best leave the fire burn to eliminate contamination of the ground. The fire burned for apx 2.5 hours. Highway and private contractor removed debris and rebuilt the road.
- G. Medical Examiner – PJ Schoebel – not present
- H. Public Health – Jody Langfeldt – PH and County Medical Examiner released a press release this fall on Carbon Monoxide safety they also released a radon awareness and safety article. Langfeldt reported free kits (48 hour kits) are available at the PH office. If the numbers end up elevated between 4 and 8 a long term kit is required to be placed. Reported on the Local Health Care Coalition presentation by State Bureau of Deaf and Hard of Hearing. Langfeldt is working with the ADRC to provide all law enforcement the visual handouts that the state created to help communicate with the Deaf and Hard of hearing. County officials met with Red Cross to review and discuss locations for sheltering Red Cross will complete the site surveys. A 3 year review of the counties HVA (Hazard Vulnerability Assessment) was completed and a report that identifies the vulnerabilities for the county. PH had a loss of \$9500 in vaccines do to refrigerator failure PH and the ME are working to get all the coolers alarmed. The county mass fatality plan was submitted by time required. Flu shots still available.
- I. Hospital – Nicki Salas – Excused Not present
- J. Volunteer Agency/Red Cross – Mary Roche (Reappoint 2016)
- K. Environment – Paul Nell - Not Present
- L. Agriculture – Jeff Hoffman – Not Present
- M. Transportation –John Haase – Slow winter not much to report, currently working on tree cutting and plans for 2016 construction.
- N. Community – Sara Neu – Winter driving safety hand out provided
- O. EPCRA Facility –Dave Magnussen – He has heard the Lomira swimming pool may be reopened. He has had many reports from agencies that salt storage will be outside this year, many municipalities lack storage. Report locally that a new 300,000 sq-ft expansion is occurring at John Deere 101 it is slated to open October 2016 this created 80 new positions.

P. Media – Craig Warmbold - WBEV and WXRO continues to have a strong relationship with public safety officials. Recalled a year ago the response to the WMFB fire – the radio station opened the doors to provide warming to the agencies that responded to the fire.

Q. School – Gary Berger – Excused Not Present

R. Emergency Management – Amy Nehls & Joe Meagher

1. Simulcast of the Dodge Fire Repeater DOFIR1 in 2016 is pending the February County Boards approval. This project will be completed for just under \$200,000.00

2. 2016 Exercise Plans – A full scale exercise with Watertown in follow up to a tabletop and functional that has been conducted in the past year.

3. COOP Exercises with county offices. EM has been assisting with the planning and coordination of a plan to relocate county departments if it was required that they evacuate their current offices.

4. Review and update on status of HazMat team members (this info is detailed above)

5. WICAMS Credentialing was reported on. Currently we have the printer and log on info for each county agency. EM office is supporting the plan and helping county agencies get on board.

9. Set This Year's Meeting Dates –

April 20, 2016 at 1:00PM

July 20, 2016 at 1:00PM

October 19, 2016 at 1:00PM (Tentative)

10. Adjournment- motion to adjourn by Dave Magnuson, 2nd by John Haase, MC at 2:15pm